



# Tiverton High School Homework Policy and guidance 2017-2018

Homework is work that is completed outside the timetabled curriculum. It contains an element of independent study in that a teacher does not usually directly supervise it. When done well, homework enhances pupil learning, improves achievement and develops students' study skills and as such is an integral part of the curriculum. It requires careful planning and integration into the scheme of work of each curriculum area.

## Expectations

**The following expectations exist for teachers, all students, and parents:**

- Each **teacher** will: set meaningful homework; take into account the capabilities of the class; assign work that will benefit each student and give all students feedback on assignments.
- Each **student** will: complete the assignments on time and with high quality; and develop good study habits.
- Each **parent** will: encourage his/her child to complete homework assignments.

## Aims

**Homework enables students to:**

- consolidate and extend work covered in class or prepare for new learning activities.
- access resources not available in the classroom.
- develop research skills.
- have an opportunity for independent work.
- show progress and understanding.
- enhance their study skills e.g. planning, time management and self discipline.
- take ownership and responsibility for learning.
- engage parental co-operation and support.
- create channels for home school dialogue.

## Expectations: How much and by whom?

Each curriculum area listed below sets the following amount each week according to the homework timetable:

Time per subject	Time per subject
KS3	KS4
30 - 45 minutes per week depending on the ability of the group	One hour per GCSE/BTEC award per week

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## Homework Tasks:

### Homework can take a variety of forms, including:

- Writing tasks
- Note-taking and writing up notes taken in lessons
- Reading
- Learning – for example: facts, vocabulary, spellings;
- Completing classwork;
- Research;
- Drawing or design work;
- Preparing for discussions or presentations;
- On-line learning;
- Answering questions;
- Completing worksheets;
- Revising for tests and exams

## Some guidance for teachers:

- Home Work should be set on the designated day as per the Homework Timetable.
- Students need feedback on their homework assignments as included in the THS *'Feedback and Marking Philosophy'*.
- If extended projects are set as homework tasks, they need to be reinforced, monitored and paced according to the homework timetable.
- It is important for teachers to bear in mind the following questions when setting homework:
  - What does this look like at home to the student?
  - What does it look like when it comes back to you to respond to?
- If the homework requires use of IT, ensure that students are aware of in-school access to computers available at lunchtimes and after school.
- Students must be given at least 24 hours to complete homework. Do not set homework for submission the next day.

## Migration to Class Charts for setting Homework:

- Homework should be set through Class Charts.
- Descriptions of homework should be brief. Any extended outline of the homework task is best added as a resource (e.g. PDF, PPT etc.)
- Where homework tasks explicitly support classroom learning teachers should use classroom progress to inform planning of the task. Detailed planning and drafting of such tasks may therefore not be appropriate.
- Any technical issues with Class Charts should be directed to the online help provided by Class Charts or to the school IT Support team.

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## **2017-2018**

### **Staff Guidelines - September 2017**

- Staff must set homework onto Class Charts. Details of the set homework may additionally be displayed in the classroom.
- Staff should briefly outline the homework task orally to classes at some point during the lesson. Students should always be reminded that it will be on the Class Charts calendar – this can be accessed through the student or parent app, or additionally click on the calendar link on the THS website
- Students can access their personalised homework schedule by logging into their Class Charts app. They can also access homework tasks without logging in through the website. Students may additionally choose to record details of homework set by other means as appropriate (e.g. writing in a diary or notebook, putting onto mobile phone or other device).
- Any individually differentiated work should be shared with the student in person or explicitly written into any description on CC. Differentiated resources/materials can be included in the whole class homework and should be clearly identified as such.
- Staff must ensure that any resources are uploaded in a file format that students can open. PDF is always the best option for this as it gives most flexibility for access on mobile devices.
- Where homework requires completion of a document, Staff must ensure that document is in a format students can use. All students have access to Office 365 so Word format is good for this.
- When students are required to print a resource then the students must be given the option of downloading and printing that document resource at home, or being given a printed copy by the teacher. Some students will not have access to printing at home and in such case students must be given these documents in class.
- Not all students have access to technology at home and staff must bear this in mind when setting homework. Access to computers is available at break, lunchtime and after school in the library, from the IT Technician office and additional ICT suites.
- On submission, Staff should click on 'homework' tab, then view homework & submission. This will allow you to log completion on the class seating plan – green for completed, red for non completion and amber for extenuating circumstances e.g. absent when set. Then click close.
- Students should receive class charts points for completion of homework tasks and parents can see non completion via the CC app.
- Non completion should go through the departmental homework procedure and managed within departments.

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- Students should be regularly reminded that if they forget their login details they can always see the school homework calendar through the THS website.
- Staff must bear in mind that the school homework calendar is a public document and must ensure that homework set is relevant and of a high standard.
- Staff should take into account homework completion when informing snapshots and inputting Behavior for Learning grades.
- Subject Leaders and Head of House should be monitoring both quality, quality and completion of homework across the school, discuss with their linemanagers and intervene accordingly.

*Please refer to 'Quick Start Homework Guide PDF for further guidance on logging Homework onto Class Charts.*

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## Tiverton High School Homework Timetable 2017/18

### Year 7Y

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
RPS Y1 Y5	English Y4	English Y1235	Maths	History
	Geography Y145	RPS Y4	Science	Geography Y2Y3
	RPS Y2 Y3			French Y4 Y5
	French Y123			

Art, Design Technology, Food Technology and Performance as required. Computing as required.

### Year 7Z

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
French Z1245	Science	English Z1	French Z1 Z3	English
Maths		RPS Z3	Geography	RPS Z1245
		History Z124		History Z35
				Geography Z2345

Art, Design Technology, Food Technology and Performance as required. Computing as required.

### Year 8Y

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
English	Art or DT	History	Maths	Science
	RPS Y1	Geography	French	DT or Art
		RPS Y3 Y4		RPS Y2

Dance, Drama and Music as required. Computing as required

### Year 8Z

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
English	French Z14	French Z23	Science	Geography or History
History or Geography	DT or Art		Art or DT	RPS

Dance, Drama and Music as required. Computing as required

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### Year 9Y

Monday	Tuesday	Wednesday	Thursday	Friday
Maths	Option Q	French	Science	Option P
		RPS	History or Geography	English

### Year 9Z

Monday	Tuesday	Wednesday	Thursday	Friday
English	Option Q	French	RPS	Option P
Maths		Science	History, Geography or Computing	

### Year 10Y

Monday	Tuesday	Wednesday	Thursday	Friday
Option E	English	Option P	Maths	Option Q
RPS Y1235	Science	RPS Y4		Science Y1

### Year 10Z

Monday	Tuesday	Wednesday	Thursday	Friday
Option E	RPS or English	Option P	Science	Option Q
	Science Z1			English or RPS
				Maths

### Year 11Y

Monday	Tuesday	Wednesday	Thursday	Friday
Option Q	Option E	Option P	Maths	Science all groups
Science Y1	English or RPS	RPS or English		

### Year 11Z

Monday	Tuesday	Wednesday	Thursday	Friday
Option Q	Option E	Option P	Maths	Science all groups
	Science Z1	English or RPS		
	English or RPS			